

2019-2020
Elevate Life and Art
Handbook



Elevate Life and Art

Homeschool Tutorials, Arts Academy, Short-Term Enrichment,
Afterschool & Summer Camp

Respect | Excellence | Generosity | Commitment | Integrity

Director of Operations/Community Pastor – Jason Garris

Administrative Director/Summer Camp & Afterschool Coordinator – Josa Worthy

Arts Academy Coordinator – Heidi Longwith

Bookkeeper – Megan Geiger

Office Manager/Building Manager – Kathy Whiteside

Front Desk Assistant – Michelle Cress

IT Department – Bryan Worthy

Building Address: 46 Haywood St, Asheville, NC 28801

Email: info@elevatelifeandart.com

Phone: (828) 318-8895

Mailing address: Elevate Life & Art, P.O. Box 2331, Asheville, NC 28802

Quality Classes... Affordable Prices

Elevate 2019-2020 Calendar

Open House/Meet the Teacher & Elevate Orientation - Welcome Packet Pick-Up: Saturday, August 24, 2019

Fall Semester Begins/First Day of Classes: Monday, August 26, 2019

Elevate Closed for Labor Day: Monday, September 2, 2019

Family Movie Night: Friday, September 13, 2019

Fall Formal: Friday, October 18, 2019

Elevate Closed for Thanksgiving Break: Tuesday, November 26, 2019 - Friday, November 29, 2019

Winter Finale Dress Rehearsal for 6th-12th Graders: *Thursday, December 5, 2019 (preschool and elementary students will rehearse during regular class times)*

Winter Showcases and Finale: Saturday, December 7, 2019

Elevate Closed for Winter Break: Monday, December 23, 2019 - Sunday, January 5, 2020

Spring Semester Begins/First Day of Classes: Monday, January 6, 2020

Family Trivia Night: Friday, February 21, 2020

Spring Musical Tickets Go On Sale: Sunday, March 1, 2020

All-Cast Rehearsal for Spring Musical: Saturday, March 7, 2020

Spring Formal: Friday, March 27, 2020

Online Registration Begins for Fall 2020: Wednesday, April 1, 2020

Elevate Closed for Spring Break: Monday, April 6, 2020 - Friday, April 10, 2020

All-Cast Rehearsal for Spring Musical: Saturday, April 18, 2020

Spring Musical Rehearsal Week: Monday, April 27, 2020 - Thursday, April 30, 2020

Spring Musical: Friday, May 1, 2020 and Saturday May 2, 2020

Last Day of Classes: Friday, May 1, 2020

Make-Up Class Week: Monday, May 4, 2020 - Friday, May 8, 2020

GENERAL INFORMATION

Welcome to Elevate! We highly encourage parents and caregivers to be involved! Please...

- Attend Open House/Meet the Teacher and Orientation
- Attend family movie nights and family trivia nights
- Volunteer at our event nights and formals
- Attend the end-of-semester Winter Showcases and Finale and Spring Musical
- Join our Elevate Homeschool Parents Facebook page
- Follow our Elevate Life and Art Facebook page and Instagram account

Parents, keep an eye on your family's account in our online parent portal. You will use the parent portal to register for classes, keep track of your child's attendance, monitor your tuition balance, and more!

<https://app.iclasspro.com/parentportal/elevate>

Please know that the Elevate staff team is happy to work with parents regarding student progress, behavior expectations, tuition balances, and any other concerns that may arise. Contact us in person at the Pillar or via email at your convenience.

Drop-Off and Pick-Up Procedures

- Unless otherwise noted, all classes are held in the Pillar which is located at 46 Haywood Street in downtown Asheville. 46 Haywood Street is in the big block of buildings across from Pack Memorial Library. Enter through the Haywood Park Hotel atrium (these doors are under a big, striped awning on Haywood Street between the Chocolate Fetish and the Bier Garden). Walk through the atrium and the Pillar is located on the main level in the back right corner.
- The Pillar is surrounded by three large parking garages, as well as metered street parking.
- Elevate is not responsible for your children outside of the classroom. Teachers provide supervision during class times. Parents must supervise children during free time and in the main space area.
- Elevate will offer a monitored Study Hall at \$5 an hour for students that have completed classes for the day or who have a significant waiting time between classes
- Students having behavioral issues will be asked to join Study Hall.
- Elevate students are not allowed to hang out in the atrium without a parent.

- Please drop off and pick up your student in a timely manner. We are not a babysitting service. If you need childcare, check out our great after school program and summer camp.
- For Pick-Up: An Elevate assistant will be available to walk elementary and middle school students to the front atrium entrance on Haywood Street, on the hour every hour during scheduled class times. There will be a 15-minute pick-up window for parents to pull up to the entrance to load children from the curb at this time. If you miss the pick-up window, students will return to the Pillar and parents must park and come into the Pillar, or wait until the next pick-up window.
- Students will not be released to anyone not listed in the parent portal as a contact for that child. If someone else is picking up your child, please inform the front desk staff.

Attendance and Punctuality

- Students are expected to arrive for classes on time.
- Please let your child's teacher know if your child will be absent from class.
- Students who miss a class for two weeks in a row will be contacted by a member of the Elevate staff.

In Case of Emergency

- Emergency exits are located at the front door, the alley door, and through the electrical room in the Pillar.
- If exiting through the front door: continue through the atrium, the Bier Garden, or through the Haywood Park Hotel to the sidewalk.
- If exiting through the alley door: continue through the alley either to the left or the right until you are on the sidewalk.
- If exiting through the electrical room: open the stair door and continue up to the next door that leads outside. Continue walking from the parking deck to the sidewalk on the other side of the new hotel.

Weather Policy

Elevate will follow Asheville City Schools for weather cancellations. Cancellations will be posted on the Elevate website, WLOS, and our Facebook and Instagram Page.

- If Asheville City Schools cancels school, all Elevate classes for that day will be cancelled.
- If there is a 2-hour delay, Elevate classes will begin at 10:00 a.m. This means any class that starts prior to 10:00 a.m. will be cancelled for the day and made up at a later date.

- If there is a 3-hour delay, Elevate classes will begin at 11:00 a.m. This means any class that starts prior to 11:00 a.m. will be cancelled and made up at a later date.
- For early release or bad weather that occurs after school hours, please check the Elevate Facebook page and the Elevate website for the latest information.

If classes are cancelled due to inclement weather, the teacher will arrange a make-up class for up to two classes. Anything beyond that will be considered an act of God and beyond our control.

Enrollment and Registration Policies

- Enrollment is for the entire year. There are **32 weeks** (16 weeks per semester) scheduled for Elevate classes. Students who are enrolled for the fall semester for Homeschool Tutorial and Arts Academy classes will be automatically enrolled for the spring semester (unless otherwise noted) and must notify Elevate staff if dropping a class after one semester.
- **Elevate does not charge registration fees; however, first month's tuition is due for each class at the time of online registration.** This payment holds your student's place in the class until the semester begins. All payments are non-refundable and non-transferable once class is attended.
- For each child registered: a registration form, student information, release form, and first month's tuition for all classes is due at the time of registration.
- If the required minimum number of students (five students per class) is not met by the start of the semester, this agreement will be void and tuition payments for that class will be refunded. A final decision regarding the cancellation of classes with less than five students will be made within two weeks of first day of class.

Payment Policy

- Tuition payments may be made in the following way for **Homeschool Tutorial and Arts Academy Classes**:
 - (a) full payment at the time of online registration, or
 - (b) the first month's payment made at the time of online registration and seven additional payments auto-drafted on the 5th of each month (October 5th, November 5th, December 5th, January 5th, February 5th, March 5th, and April 5th), or
 - (c) the first month's payment made at the time of online registration and the remaining balance for the semester paid in full by the first day of classes.

- If payment is not made as arranged, a one-week grace period will be given. If payment has not been made after the one-week grace period ends, the student will not be allowed to attend class until payment has been made. (If you are unable to make a payment, please contact Elevate's Bookkeeper, Megan Geiger at megan@highlandchristian.com. Hardship cases will be considered on a case-by-case basis by the Elevate Director and staff). Teachers are hired for the full year and we must be able to guarantee their salary.
- All payments will be auto-drafted from the card on file in the parent portal. If a tuition balance remains at the end of the semester, your student will not be able to register for classes again until the balance has been paid. A history of delinquent payments may result in complete payment due for the semester at the time of registration.

Missed Classes

Classes missed by students will not result in make-up classes, prorated tuition, or refunds (including scheduled holidays). Teachers, however, will make up classes that they cancel due to illness or other absences. We will prorate tuition if a teacher is unable to make up a class.

Dropping a Class

PARENTS MUST NOTIFY ELEVATE VIA THE PARENT PORTAL TO DROP A STUDENT FROM A CLASS!

- Before classes begin, you may adjust your student's Elevate schedule without penalty. First month's tuition and materials/costume fees paid at the time of online registration are refundable until the first day of the Elevate semester.
- There is a two-week Schedule Adjustment Grace Period at the beginning of the semester to drop or change a class without penalty. First month's tuition is non-refundable, but can be transferred to another registered class. **Costume/Materials Fees** are incorporated into your monthly tuition payments and are **NON-REFUNDABLE AND NON-TRANSFERABLE**. In the event your child drops a class, the remaining fees owed for the semester will be calculated and must be paid in full.
- After the two-week Schedule Adjustment Grace Period, students may drop a class through the parent portal with a provided explanation as to why. An Elevate staff member will follow up with an email to confirm any tuition and fees balance owed for the dropped class(es) before approving the drop request. After the two-week Schedule Adjustment Grace Period has ended, first month's tuition is non-refundable and non-transferable for a dropped class. There is a \$25 processing fee for each submitted drop request.

- Half of the remaining tuition balance **and** the full material/costume fee for the dropped class will be owed upon submission of a drop request. This will automatically be charged to the card on file and will allow us to pay the teacher for the remainder of the semester.

Please note: You are responsible for payment for your student's classes **WHETHER OR NOT YOUR STUDENT ATTENDS CLASS**, until the time you notify Elevate via drop request in the parent portal. Please do not rely on your student to verbally let us know that he/she will no longer be attending classes.

Homeschool Tutorials

Elevate Life and Art is **NOT** a school. You, as the parent, are still the primary teacher of your child. Parents and students must work together outside of class to complete requirements for the course. Final grades are assigned by the parent.

Student Behavior Goals

Students are expected to learn and demonstrate positive decision making and appropriate social behaviors at Elevate. To facilitate learning, Elevate has set expectations for behavior in various settings in the building and these are displayed on a poster in each class and in common areas. Elevate encourages positive behavior and intervenes when students need extra support.

Elevate Behavior Expectations

- Be respectful of yourself, others, and Elevate
- Be on time and bring all materials and assignments
- Dress appropriately for Elevate and the weather
- Follow all Elevate and classroom rules
- Participate appropriately and behave so that you and others can learn, and the teacher can teach
- Pay attention, do your work, and ask questions when you don't understand
- Have fun learning and becoming your best self!

Our staff recognizes that teaching appropriate behaviors is essential. Behavior interventions include but are not limited to: time out in the classroom, phone call home, a conference with the student/parent, writing a reflection/apology letter, extra time with the teacher to practice appropriate responses, conference with an Elevate staff member, behavior contracts, and class suspension. Keeping all students safe is our top priority, therefore, physical aggression will not be tolerated.

Bullying

Elevate will not tolerate bullying of any kind, whether it be physical, verbal, or cyber. If such behavior has been addressed and behavior is unchanging, your student will be asked to leave Elevate and all tuition charges and material fees paid in full. If your child wishes to return to Elevate the following semester or year, the student and parents/guardians may arrange a meeting with Elevate staff. Elevate staff will have the final say as to whether the student will be permitted to re-attend.

Dismissal From Elevate

Students attending Elevate Life and Art are expected to conduct themselves in a disciplined, responsible, and courteous manner. Elevate Life and Art reserves the right to immediately dismiss any student whose attitude, class attendance, work habits, interrelations with fellow students and/or Elevate staff, or general conduct is deemed to be unsatisfactory or unacceptable. It is the practice of Elevate Life and Art to summon the police authorities to manage situations involving illegal activities on or off the premises by any student or individual. Tuition and fees payments made on behalf of any discharged student are forfeited without refund.

Use of Technology

- Be aware of the responsibilities of students to use technology and internet access appropriately
- Students who misuse or damage Elevate equipment may be denied further access to technology and will need to pay for damage repairs
- Teachers and staff will make every effort to supervise students and to ensure their internet safety; however, the responsibility of obeying instructions, appropriate use of the internet, and caring for equipment rests ultimately with the student

Personal Items

All personal items must be kept with either the student or the student's parent. If personal items are left behind, they will be placed in the Elevate Lost and Found. At the end of the semester, all remaining items will be thrown away or donated. Students and families are responsible for picking up their trash. Please leave the space cleaner than when you found it.

- Students are responsible for their possessions at Elevate
 - Bring only necessary items to Elevate

- Suggestions: Do not send any item to Elevate that you are not prepared to lose or replace
 - Label your child's belongings with their first and last name
- Valuables left unattended in classrooms or the main space may be lost
- Students should not bring personal items into the classrooms (i.e. toys, music players, cell phones, etc.)
 - Cell phones may be collected at the beginning of each class and given back at the end of class
 - If cell phones become an issue during class time, they will be collected by an Elevate staff member and must be retrieved by a parent
 - If an emergency arises and you need to contact your child while they are in class, contact the Elevate front desk at (828) 318-8895

Parents' and Guardians' Responsibilities

- Ensure daily attendance and punctuality at Elevate
- Make sure your child gets adequate sleep each night
- Provide nutritious meals and snacks
- Dress cleanly and appropriately for the weather and for class
- Support Elevate in its efforts to maintain appropriate behavior
- Establish a time and place for homework
- Review assignments and homework every day after class
- Get involved!

Student Responsibilities: Academic Achievement and Appropriate Behavior

At Elevate we treat others, ourselves, and our space with respect and dignity.

What Successful Behavior Looks Like

- Do your best every day to learn and grow
- Arrive to class on time and ready to work
- Follow directions the first time
- Focus on your own behavior and use social intelligence and self-control
- Speak kindly and use appropriate tone of voice and volume

- Keep your hands, feet, and other body parts to yourself
- Respect the personal space of others
- Respect others' work and belongings
- Keep Elevate clean; take care of your materials and clean up after yourself and others
- Accept consequences if you make poor decisions

Respect | Excellence | Generosity | Commitment | Integrity

Dress Code

All students are expected to dress modestly and appropriately for a learning environment. Elevate staff has the final word on dress code. No bust, bum, or belly showing. Students who are out of dress code may be required to change into appropriate clothing. For dance classes, please check with your teacher about the separate dress code.

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Elevate Life and Art
Dance Handbook



Elevate Life and Art

Dance Program

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Unless Elevate is notified by the first day of class that a performer will NOT participate in the Winter Showcases or Finale and/or the Spring Musical, all costume fees per class will be drafted as scheduled from accounts.

Elevate Life and Art Student and Parent Handbook combines dance and tutorial community information and policies. Elevate Life and Art reserves the right to terminate, amend, or modify its policies at any time, for any reason, and with or without prior notice. Elevate Life and Art will attempt to provide reasonable notice of any changes or additions to the policy. Any questions about the contents of the dance handbook should be directed to Heidi Longwith.

Elevate Life and Art Dance Program Mission Statement: To inspire a lasting love and appreciation for dance through artistic excellence, inspiring performances of classical and contemporary works, leading edge choreography, and superior educational programs.

Elevate Life and Art Teaching Statement: Elevate Life and Art acknowledges classical ballet technique as the foundation for all dance. In combination with ballet, and to accelerate versatility in all dancers, jazz, tap, musical theatre, contemporary, and conditioning are also incorporated. Elevate Life and Art Dance Program nurtures dancers to become their best self with group and private instruction. It is our belief that dance lessons teach the excellence that life demands.

Elevate Life and Art Artistic Statement: Elevate Life and Art Dance Program develops the unique artistry of each dancer as they find their true path in dance, whether dancing recreationally or professionally. Elevate Life and Art Dance Program is committed to every student having a professional performance experience. This is achieved by professional standards in dance class, rehearsals, costuming, music and original performance opportunities. Exploration and development of dance is encouraged through workshops, performance opportunities open to the community, and lecture demonstrations for the general public.

Elevate Life and Art ensures a cohesive learning experience by utilizing a Master Syllabus. Beginning with Dance Music and Story Time through our most advanced lessons, our staff know and understand exactly what each class will learn and accomplish. This Master Syllabus allows dancers to progress through the school in a uniform manner with their dance education and training.

Elevate Life and Art Code of Conduct:

Young students are building dance skills in an environment where honesty, integrity, and respect are taken seriously. All students are asked to abide by the following guidelines in all of their endeavors at Elevate Life and Art.

1. I will resolve all conflicts peacefully.
2. I will deal honestly and respectfully with all members of Elevate Life and Art.
3. I will demonstrate stewardship of Elevate Life and Art school environment. This includes all Elevate property, areas around Elevate Life and Art, any performance facilities, and the personal property of others.
4. I will abide by the principals of this code and the policies outlined in Elevate Life and Art Student and Parent Handbook.
5. Students are expected to act respectfully towards fellow students, visitors, faculty, and staff members. All members of the community should speak courteously to each other at all times. Any rude or aggressive

behavior from students or parents will not be tolerated. Any use of offensive language or harassment of Elevate Life and Art employees will result in dismissal without refund. Parents are prohibited from disciplining any child other than their own. Report any questionable behavior to an Elevate staff member.

Students Use of Elevate Life and Art Costumes and Rental Information:

Some students may use costumes for the Winter Finale or Spring Musical that are the property of Elevate. These costumes will remain at Elevate during performance weekends. Students are expected to take care of Elevate Life and Art costumes by keeping costumes on the appropriate hanger, not eating or drinking in them (except water), and keeping hands clean of dirt and make-up while handling them. Reporting all needed repairs to the Costume Mistress, and helping pack costumes away at the end of performances is required by all. Elevate Life and Art reserves the right to charge families for repairs or replacement costs of costumes that are mistreated, damaged, or lost. Costume payments may be applied to costume rental fees if necessary either from Elevate or other resources.

Use of Cell Phones and Other Electronic Devices:

Students are prohibited from using ALL electronic devices while in the studio during class time; this includes but is not limited to cell phones, music devices, gaming systems, and video/digital cameras. Elevate staff reserves the right to confiscate any and all devices during class, to be returned to the student or their parent at the completion of class.

For the privacy of all who are dressing, students and parents are prohibited from using phone, video, and camera devices in the dressing rooms. School faculty and performance crew reserve the right to confiscate any and all devices in the dressing room or backstage of any performance to be returned at the end of the performance.

Videotaping dance class/rehearsal is prohibited unless permission is first given by the instructor. Parents shall not distract dancers by photographing or videotaping during class/rehearsals.

Class Attendance and Tardiness:

Students are expected to arrive dressed and ready before the start of any dance class or rehearsal. In the interest of injury prevention a dance teacher may ask any student who arrives late for class to observe and notate their lesson.

Students are required to attend all assigned classes and rehearsals, either as full participants or, in the case of minor illness or injury, as an attentive observer seated inside the studio. A student is excused from class in the case of serious illness, injury, or genuine emergency. If a student is sick or injured and will be absent please notify Elevate as soon as possible. Students are allowed 5 absences the first semester, approximately once a month, and three the second semester. Chronic lateness or absence constitutes grounds for dismissal.

A dancer is responsible to learn all choreography taught in their absence. Dancers who miss key rehearsals will have an understudy assigned to their role until they learn all choreography, or may be replaced if too much choreography is missed.

Dancers must attend all required rehearsals to participate in any performances. Generally, three required full

cast rehearsals are scheduled leading up to any performance. Soloists require individual rehearsals separate from the full cast rehearsals. We will adhere to our rehearsal schedule as much as possible, but please be patient if we run over the given times, particularly if problems must be resolved. Theatre week rehearsal schedules will be given to each dancer early on, and rehearsal attendance is mandatory to participate in any performance.

New Dress Code Requirements:

Students are expected to follow the dress code in all dance classes.

Female dancers are to wear pink tights, pink ballet shoes, and a black leotard of their choosing. Each dance level will have a class color assigned annually. A color-coded patch with Elevate's embroidered logo will be handed out at the first class and is to be sewn on the front right hip position of the black leotard. Beige low heeled tap shoes are required for Kinderdance and Preballet. Low heeled beige taps are acceptable for Tap I through Tap V, however, beige high heeled tap shoes may be required for advanced students for performances. Jazz shoes or jazz sneakers are acceptable for jazz class, however, beige padenis or beige heels may be required for performances. All female dancers are to wear their hair in a secured bun and should be secured with hair pins prior to starting time for class. A class colored hair bow is acceptable for class.

Male students may wear a white fitted t-shirt and solid black tights. Black Ballet, Tap and Jazz shoes are acceptable attire for boys. Boys in Kinderdance and Preballet may wear a white fitted shirt and black shorts with white ankle socks and black ballet shoes.

Students may not wear plastic pants, bike shorts, overshirts, or other extraneous or concealing garments during class. A ballet sweater is permitted in the winter, or when trying to keep warm during the rehearsal process. Students with minor injuries may wear close fitting leg warmers (pink for females, black for males). Leg warmers on a day-to-day basis for regular class are not allowed.

Students may not leave Elevate Life and Art in their dance attire. It is recommended that students have a t-shirt, sweatpants, or shorts and a light jacket to either change into after class or to put over their dance attire when leaving the building.

Students who do not follow these guidelines or who do not follow reasonable standards of decency in their attire may be asked to change clothes, be dismissed from class, or be sent home. Repeated or intentional violators will result in further discipline. Elevate Life and Art reserves the right to interpret the dress code as needed.

Inclement Weather and Make-Up Lessons:

Dancers may make up any lesson missed by attending an ongoing dance class within the same semester. Please inquire at the front desk to schedule a make-up lesson.

If there is a tremendous amount of bad weather (two weeks in a row, or more) the Dance Chair will post a Saturday make up class schedule for all levels. "The Big Make-Up" on a Saturday morning is a tremendous amount of dance fun for all!

Closure notices of any sort will be on the Elevate Facebook page, Elevate website, Instagram, and WLOS.

Elevate Life and Art does not reschedule lessons missed by the student. However, dancers may make up any missed lessons in an ongoing scheduled class within the same semester. Please inquire at the front desk to schedule a make-up lesson.

Lessons missed by the teacher due to illness, error, or emergency will be made up as studio and faculty availability allows.

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Dance, Music, and Storytime; Creative Movement; Kinderdance; and Preballet comprise the Lower School dance division. The youngest of dancers will twirl and prance in the studio as they develop their self-confidence, self-esteem, and master their bodies. Your heart will melt at performance time when you see your beautiful ballerina in her first tutu, or your son standing poised and self confident ready to dance. Educational dance books, music, DVDs, and art are part of the creative tools used to educate in The Lower School.

Dance, Music, and Storytime is a 45-minute class developed for three-year-old boys and girls to enjoy with a caregiver. Elements of dance, music, storytelling, and artwork are a part of this unique class.

Taking this class is a fantastic way to create special one-on-one time with your child or grandchild. Consider giving Dance, Music, and Storytime to your little pal as a birthday or Christmas present! Participants form close bonds by experiencing movement and art together on a weekly basis. A trip to the local bookstore or chocolate shop after class could be a sweet way to complete this afternoon together!

The caregiver (Mom, Dad, Grandparent, Sitter, or Foster Parent) must be able to get up and down from the floor with ease and remain with the young student for the duration of the lesson. Both participants should wear comfortable clothing and tennis shoes. The teacher is not at liberty to do the class with your child as a partner if the caregiver is unavailable. These children do not participate in the Winter Finale or Spring Musical.

Creative Movement, a 30-minute lesson, is for the independent three-year-old who says, "I can do it by myself!" Our youngest dancers will make you smile as they bounce, twirl, skip, and sing learning ballet each week on their own. Classroom etiquette and following directions is part of learning how to learn and is incorporated into each Creative Movement lesson. Young children at this level are not in the Winter Finale, but with nurturing and confidence building they will dance in the Spring Musical.

Kinderdance I and II combine ballet and tap for four- and five-year-old students during a one-hour lesson each week. Basic ballet technique and terminology is taught and will include turns, leaps, and jumps. Tap is a great outlet for energy and creativity. Dancers in Kinderdance may participate in the Winter Finale and Spring Musical.

Preballet I and II is created for dance students who are six or seven years old. Dancers may register for Jazz and Tap in 30-minute blocks before or after 30 minutes of ballet which is required to participate in dance at this level. For example: 30 Minutes Jazz~ 30 minutes Ballet~ 30 minutes Tap all in one afternoon! Dancers may participate in the Winter Finale and Spring Musical.

Level One is where a strong foundation in dance begins. Lessons of Ballet, Jazz, Tap, and Modern are designed to give a comprehensive understanding of the basics of each style. Ballet is the foundation for all dance and in Level One a single ballet class each week is highly recommended. These lessons are for **AGE**. Dancers may

participate in the Winter Finale and Spring Musical.

Level Two/Three dancers will blossom using foundational skills and techniques taught in Level One. The season will begin with a quick review of terminology and steps to ensure cohesive learning for all. Ballet twice weekly is recommended with additional lessons then added. These lessons are for dancers 10-13 years old. Dancers may participate in the Winter Finale and Spring Musical.

Level Four/Five lessons are 1.5 hours long for the most advanced dancers. Dancers warm up, are given combinations in the center, travel down the floor and learn choreography. Ballet twice weekly is recommended with additional lessons then added. These lessons are for dancers 14-18 years old. Dancers may participate in the Winter Finale and Spring Musical.

Dress Code: For all levels of dance, please wear pink tights and a black leotard. Dancers will be given color-coded placement patches to sew on the front right hip of the leotard. Please see the handbook for shoe information. Hair must be in a bun for any ballet class; a pony tail is acceptable for Jazz, Tap, and Modern. No leg warmers, tee shirts, sweatpants, or sweat shirts in any dance class, please.

Students are encouraged to participate in the Elevate Life and Art Dance Company.

When joining the Dance Company participants begin to learn what dance excellence requires. Young dancers have ballet, jazz, contemporary, and tap opportunities with choreography, but they are also made aware of the responsibility of being part of a company or team. Each and every member is important to the group as a whole and brings something unique to the dance floor. Being a member of the Company is an excellent way for a young dancers to broaden their perspectives while developing their performance ability. Please inquire with Heidi Longwith for further information.

Private lessons are available to students from Preballet to Advanced Levels. Privates are available in ballet, jazz, tap, and contemporary. This course of study is advised for students who wish to advance quickly with one-on-one coaching. Half-hour private lessons are available. Partners in semi-privates for an hour require the Director's approval. Privates & Semi-Privates: \$200.00 monthly; Half-hour Private: \$100.00 monthly. Dancers must register and attend required classes for their level before adding a private lesson, at the discretion of the Director.

ELEVATE LIFE AND ART Winter Showcases and Finale Form 2019-2020

ELEVATE LIFE AND ART Winter Showcases and Finale will be held at Elevate on December 7th, 2019.

It's Magical! You won't want to miss these special Winter Performances!

-December 7th, 11:00 a.m. Winter Showcase 1

-December 7th, 12:45 p.m. Winter Showcase 2

-December 7th, 3:00 p.m. Winter Finale

Tickets go on sale October 1, 2019 online or at Elevate.

Rehearsals will take place during normal class time the week of December 2-5, 2019.

Dress Rehearsal for the Winter Finale is Thursday, December 5, 2019.

Required rehearsals to coordinate the performance happen at Elevate Life and Art.

Detailed rehearsal schedules will be sent home later for participating performers.

Elevate Life and Art's New Rehearsal Procedure For All Performances:

Parents will sign performers in at the front desk of Elevate.

Parents will escort their performer to the assigned group seating in the theatre 10 minutes prior to the first rehearsal.

All performers will be in dress code attire with their hair up and shoes on at this time.

Parents and other children will wait in the atrium until rehearsal is completed.

Individual parents will be asked to come inside the theatre if necessary.

Children will be escorted to parents in the lobby after their last rehearsal is completed.

At this time their teacher or teaching assistant will provide any new information for the performance.

Parents will sign their performer out of rehearsal at the table in the Atrium.

NOTE: REHEARSALS ARE CLOSED AND PARENTS WAIT WITH SIBLINGS IN THE ATRIUM

Parents of the youngest performers (3, 4-5, 5-6) please sign your child in & remain with them in the theatre.

Younger performers usually rehearse first and leave early.

You will receive information in the theatre and tour the back classroom and dressing room spaces with your child's teacher or assistant.

After the tour you will then go to the atrium and wait for your child.

Complete this form and return it on the first day of class to participate in the Winter Performances

Performer's Name:

Parent's Name:

Cell Phone:

Email:

ELEVATE LIFE AND ART Spring Performance Form 2019-2020

ELEVATE LIFE AND ART Spring Performance will be held at Elevate on May 1-2, 2020.

Dress Rehearsal will be at Elevate on April 30, 2020.

Spring Performance rehearsals will be at Elevate on April 27-29, 2020.

Younger Children (4-5, 6-7) rehearse first and leave the theatre early.

Tickets on sale March 1, 2020 online or at Elevate.

Performers learn the performance material in the classroom, but extra rehearsals are required to learn solo choreography and to coordinate the performance for all.

Costumes are ordered in November and are kept by the dance families after the Spring Performance.

Complete this form and return it on the first day of class to participate in the Spring Performance.

ELEVATE LIFE AND ART - Rehearsal Procedure For All Performances:

Parents will sign performers in at the front desk of Elevate. Parents will escort this performer to the assigned group seating in the theatre 10 minutes prior to the first rehearsal.

All performers will be in dress code attire with their hair up and shoes on at this time.

Parents and other children will wait in the atrium until rehearsal is completed.

Individual parents will be asked to come inside the theatre if necessary.

Children will be escorted to parents in the lobby after their last rehearsal is completed.

At this time their teacher or teaching assistant will provide any new information for the performance.

Parents will sign their performer out of rehearsal at the table in the Atrium.

Parents of the youngest performers (3, 4-5, 5-6) please sign your child in & remain with them in the theatre.

Younger performers usually rehearse first and leave early.

You will receive information in the theatre and tour the back classroom and dressing room spaces with your child's teacher or assistant.

After the tour you will then go to the atrium and wait for your child.

Performer's Name:

Parent's Name:

Cell Phone:

Email:

I DO wish to participate in the Spring Performance _____

I DO NOT wish to participate in the Spring Performance _____

Waiver

I hereby agree to let my child(ren) participate in the Elevate Life & Art classes/program. I agree to hold Highland Christian, Elevate Life & Art, it's administration, tutors and staff harmless from any and all liability, actions, courses of action, debts, claims or demands of any kind and nature, whatsoever, which may arise by or in connection with my child participating in these activities. I will encourage my child to follow the instructions necessary for my child's health and safety. In case of emergency or illness, every effort will be made to immediately notify me, or the person(s) listed as an emergency contact. In case of a need for treatment, I authorize the administration of emergency medical treatment for my child(ren).

I understand that by allowing my child(ren) to participate in physical activities, acrobatics, gymnastics, partner work, aerial arts, and/or dance puts my child(ren) at risk of injury, and can be physically and emotionally straining. If an injury were to occur, I take responsibility and financial responsibility for any injury and treatment of injury. I understand that my child(ren)'s instructor is taking all necessary precautions for the safety of my child(ren) and understand by signing below release all parties mentioned in the first paragraph of any liability.

Student's Name:

Parent's Name:

Billing Authorization

I represent and warrant that If I am purchasing something or paying for a service from this facility or from other merchants through this facility that (I) any credit card or bank account draft (ACH Draft) information I supply is true and complete, (II) charges incurred by me will be honored by my credit card company or financial institution, and (III) I will pay the charges incurred by me at the posted prices, including any applicable taxes, fees, and penalties. A \$35 fee will be charged on all returned checks.

I hereby authorize (if online payment is made or autopay information is provided) this facility to charge my ACH draft, or credit card account. I understand that a 30 day written notice is required to terminate billing and **I am responsible for payment whether or not my student attends classes until I notify this facility through a drop request via the parent portal to drop my student from class(es).**

Should I dispute a charge through my financial institution this will constitute a breach of contract possibly resulting in, but not limited to, penalties, additional fees, collection, legal action, and/or termination of any and/or all current and future services.

Student's Name:

Parent's Name:

Elevate Registration Checklist:

Parent's Name(s): _____

Student's Name(s): _____

- ___ Medical Info completed in Parent Portal
- ___ Contact Info and Current Student Info completed in Parent Portal
- ___ Waiver of Liability signed in Parent Portal
- ___ Billing Authorization signed in Parent Portal
- ___ (if applicable) Winter Performance Form signed and returned to Elevate
- ___ (if applicable) Spring Performance Form signed and returned to Elevate

Policies:

- _____ (Initials) I understand the Payment Policy for Elevate
- _____ (Initials) I understand the Drop Policy for Elevate
- _____ (Initials) I understand Elevate's Dropping Off & Picking Up Policy
- _____ (Initials) I understand Elevate's Inclement Weather Policy
- _____ (Initials) I understand Elevate's Enrollment & Registration Policy

I fully understand and will abide by the technology and behavior expectations set forth by Elevate

Student's Signature:

Parent's Signature: