

Afterschool/All Day Care 2020 Info

Hello Afterschool & All Day Care Parents!

We are SO excited for the start of this new school year. This document was created to give you all a little information before we start back. If you have any other questions that aren't answered here, please feel free to email me.

August 17th – First Day of Afterschool/All Day Care

Elevate Afterschool/All Day Care is closed for the following dates:

9/7/20	Labor Day
11/11/20	Veteran's Day
11/25-11/27/20	Thanksgiving
12/21/20-1/3/21	Christmas Break
1/18/21	MLK Day
4/2-4/11/21	Spring Break and Easter Holiday
5/31/21	Memorial Day

May 28th – Last Day of Afterschool/All Day Care (*Tentative to Change*)

Pick-up/Drop-off

Drop-off is any time after 8am. Pick-up is any time before 6pm. Pick-up after 6pm is considered late and a late fee will be charged to your account. The late fee is \$1 per minute late. Late Pick-Up Fees: A late pick up fee will be assessed between 6:05-6:15 p.m. For consistency, the program will use the clock at site for time reference. It is critical to always contact the summer camp if you are going to be late. Someone will be at Elevate by 7:45am for any parent who needs to drop off earlier. We will not be able to open the door before 7:45am as we will be setting up the space. Please wait outside the door until 7:45am. Parking in Downtown Asheville can be tricky sometimes. If you can find a spot on the street, you can do that for pick-up and drop-off. There are also several parking garages close by that are free for the first hour: Wall Street Garage, Rankin Garage, and the Civic Center Garage.

We have a back alleyway that can be used for picking up or dropping off, but it is a fire lane, so you risk having your car towed if you are leaving your car there for a long period time. You can park in the alley and come ring our doorbell at the back door and we will let you in. To get to the alley: From Haywood Street, turn at the red light in front of the US Cellular Center on to Page Avenue. Once on Page Avenue, take the first left into an alley that goes between two buildings.

When you get toward the end of the alley, turn another left (between other buildings) where you see dumpsters on the end. Our backdoor is on the left.

Our front door: Elevate which is located at 46 Haywood St. in downtown Asheville. It's in the big block of buildings across from the downtown library. Enter through the Haywood Park Hotel atrium (these doors are under a big, striped awning on Haywood St, between the Chocolate Fetish and Bier Garden. Go through the atrium and you will see us on the main level, at the back, right "corner".

To Bring/Not to Bring

All students should bring their school supplies and school provided laptop/tablet, lunch, a snack, a water bottle, and any needed medicine/inhalers/epipens every day. If needed, we will pick up lunches from one of the local public schools. We do have a microwave, but we prefer lunches that don't have to be heated up, so we don't have all the kids waiting in line for the microwave. We also have a refrigerator if anything needs to be kept in there.

By enrolling your child in the Elevate Afterschool/All Day Care program, you give permission for your child to participate in activities outside the Elevate space under the supervision of Elevate staff. Further, you grant permission for your child to be transported in Elevate vehicles if needed.

Payments Due

Weekly tuition is due at the start of each registered week. If tuition for that week is not paid by time of drop-off, your child(ren) will not be permitted to attend until the payment is made. If you are not sure what you owe, please check your parent portal or email afterschool@elevatelifeandart.com and we will let you know.

*****You will be charged for the days you sign up to attend, even if you do not attend those days.***** If there is a change in your work schedule, changes can be made by submitting a written notice before Sunday at 8pm. This does not mean you can change your schedule/receive a tuition adjustment after the registered week has begun just because you are taking a day off work or your child doesn't want to come.

What changes have we made in response to Covid-19

- We will pre-screen. Be on alert for any symptoms of COVID-19 and to keep your child(ren) home if showing any signs of illness or if he or she is around anyone who is sick. We will check each child's forehead temperature upon camp arrival with a non-contact thermometer. Staff will record the temperature of all students and staff in the morning and after lunch and conduct a daily health screening by asking if they have any symptoms such as fever, cough, headache, sore throat, etc.
- We will ask parents the following questions, and if your child hasn't been well, he/she will be unable to attend:
 - Has everyone in your house been well?

- Does your child have a fever? Has your child received ibuprofen for a fever?
- Have you or your child been exposed to anyone you know of with COVID-19?
- If possible, the same parent or designated person should drop off and pick up your child every day. Avoid designating those considered at high risk who are over 65 years of age.
- Our staff will check in students as they arrive and check out students as they leave.
- Students will keep their lunches, backpacks and personal items in their own individual baskets that will be spaced appropriately apart from other baskets
- Students and staff will wash their hands with soap or hand-sanitizer as they enter the building and there will be regular hand washing and hand-sanitizing breaks.
- Cleaning of the Elevate space will happen each day, including equipment, all surfaces, door handles and the bathroom.
- Bathrooms will be thoroughly cleaned and sanitized each evening, and we will wipe down after each break and lunch time.

What steps are we taking according to health guidance

- North Carolina Health and Human Services Secretary Mandy Cohen said the best way to keep residents safe from COVID-19 while re-opening the economy is to practice the three W's. We kept the three W's in mind while outlining our new safety protocols.
 - **Wear** – a face covering when you go out or are around others and social distancing is not possible
 - **Wait** – at least six-feet apart when standing in line
 - **Wash** – your hands frequently, and for at least 20 seconds with soap and water
- What does this mean?
 - When we are inside the Elevate space; our staff will wear a mask when closer than 6ft with any of the students and during food prep. If you wish to send your child with a mask that you know they can comfortably wear, remove, and handle during their day, please do so. As restrictions ease, the use of the masks will be relaxed.
- Social Distancing is a new skill that we are all learning, and we cannot promise that your child will not come within 6 feet of another child. We will do our best to limit close proximity mingling of children.

Emergency Medical Care

The health and safety of the children in our care is our top priority. Even so, young children are often testing their physical limits, making injuries inevitable. An Elevate staff member will verbally inform parents/guardians of any injuries. An Elevate staff member will call parents/guardians if a child sustains a head injury.

In registering for Elevate Afterschool/All Day Care, you agree to the waiver below and also agree to being aware of the risks of sending your child to a public space. You will take proper

precautions to keep your child and others safe and healthy and will not hold Elevate responsible in the instance your child should get sick or injured.

In the event of a medical emergency or accident requiring a doctor's treatment, we will contact parents/guardians immediately, and emergency personnel if necessary. Parents/guardians authorize their child to be transported in the case of an emergency when medical attention by a physician is necessary.

Elevate Afterschool/All Day Care agrees to secure transportation to an appropriate medical resource in the event of an emergency. In an emergency situation, other children in the facility will be supervised by a responsible adult.

Ending Statements

We are committed to delivering an enriching learning experience for your children and we are also committed to keeping them as safe as possible. Our caring, qualified staff will work with students to complete their daily e-learning classwork and support their academic goals. We will also continue to operate with thorough health safeguards to keep your children and our staff safe.

If we have not answered your specific question or you would like more information on any of our procedures, please do not hesitate to contact us.

We are excited to see some of our returning families, as well as meet some new students! We will see you all soon! Again, let us know if you have any other questions!

Ms. Josa and Mr. Nathan
afterschool@elevatelifeandart.com (828) 318-8894

Waiver

I hereby agree to let my child(ren) participate in the Elevate Life & Art Afterschool/All Day Child Care program. I agree to hold Highland Christian, Elevate Life & Art, its administration, tutors and staff harmless from any and all liability, actions, courses of action, debts, claims or demands of any kind and nature, whatsoever, which may arise by or in connection with my child participating in these activities. I will encourage my child to follow the instructions necessary for my child's health and safety. In case of emergency or illness, every effort will be made to immediately notify me, or the person(s) listed as an emergency contact. In case of a need for treatment, I authorize the administration of emergency medical treatment for my child(ren).

If an injury were to occur, I take responsibility and financial responsibility for any injury and treatment of injury. I understand that my child(ren)'s instructor is taking all necessary precautions for the safety of my child(ren) and understand by signing below release all parties mentioned in the first paragraph of any liability.

Elevate may use random group and individual pictures of my child for advertising purposes. I authorize the Elevate staff to provide emergency medical care at my expense. Elevate is not responsible for lost, stolen or damaged personal property. Elevate reserves the right to dismiss any child who jeopardizes the integrity of the camp program without a refund.

Parent/Gaurdian Signature